
Title: Planner / Buyer

Reports to: Director of Supply Chain

Department: Supply Chain

SFM provides an equitable, inclusive, and growth-focused environment for our staff, and we are looking to hire motivated individuals to join our team!

Why Choose SFM?

At SFM, you'll get to play a part in a stimulating industry that sits at the intersection of art, communication, and technology. You will be surrounded by a team of passionate people that instill everything they do with a contagious vigor. Join our team to learn and contribute to an industry going (and growing) through a transformation where modernization and diversification are key to our success. So, if you're keen to be heard and empowered, grow your skillset, and are ready to roll up your sleeves and have fun, reach out to us!

What You'll Have at SFM:

- Progressive, flexible work arrangements with benefits such as:
 - A company-wide 4-day work week—a first in our industry
 - Hybrid work model
 - Flex-time arrangements
 - 30-day per year allowance to work from anywhere, globally
- Car charging stations on premises.
- Discounted employee pricing on products from the brands we distribute.
- Extended health benefits.
- A place at an organization that has perennially achieved status among Canada's Best Managed Companies.

Job Statement

Responsible for the purchasing process – from SKU creation to product delivery. Contribute to the achievement of customer satisfaction and business as a contributor to the demand management and inventory management processes.

Responsibilities

- Perform monthly demand reviews with Brand management and suppliers
- Issue, track and adjust purchase orders to suppliers
- Manage Inventory levels and risk strategies
- Operate as a guardian of the ERP data integrity for all supply chain related fields
- Review and maintain lead times and supply parameters
- Manage item creation and maintenance process
- Assess and contribute to processes and systems improvements
- Develop and maintain an excellent flow of communication with internal partners and suppliers
- Adapt overall long- and short-term supply chain strategies to changing market conditions

Qualifications

- 5 to 8 years of experience in supply chain roles
- Degree and / or Professional certification in Supply Chain Management (asset)
- Proven experience with ERP systems
- Bilingual
- Intermediate level or better in Excel

What We Do

SFM is an award-winning* and industry-leading distributor and go-to-market service provider for the pro audio, musical instrument, live entertainment, and media production industries. This means we help ensure that inspiring brands like Shure, QSC, Pioneer DJ, Moog, and Casio are well represented in the Canadian market. Our company began over 40 years ago with a passion for the music industry and commitment to our staff and customers, and this continues today. We owe our success to an innovative and flexible approach, as well as the strong connections we build with the people we serve. SFM provides an equitable, inclusive, and growth-focused environment for our staff, and we are looking for highly motivated individuals to join our team!

If you have these qualities and would like to join our team, we'd love to hear from you! Simply [upload](#) your CV or send it by [e-mail](#). If this position isn't for you, and you know of someone who would be interested, we invite you to forward this position to them.

*SFM has been awarded **Canada's Best Managed Companies**, an internationally recognized and leading business management award by Deloitte for four consecutive years running.